

CALL TO ORDER: Chairperson Pete Lincoln called the meeting to order at 9:30 a.m.

Present: Pete Lincoln (Chairperson), Susan Doherty (Director) Jacquelyn Dwyer, Brian Guenard , Debbie Lincoln, Sarah Grant, Diane Nowd, Betty DiGiacomo, Kevin McNally, and Cheryl Moisan.

Absent: Jane Rabbitt, Judy Tarbell

GUESTS: Cheryl Aubuchon, Eagle House Supporters.

ANNOUNCEMENTS: None.

MINUTES APPROVAL: Ms. Grant motioned to approve the minutes from the January 12, 2016 meeting, Mr. Guenard seconded. On vote, motion carried unanimously.

CURRENT BUSINESS:

1. Director's Report:

- **Fiscal Year 2017 Budget:** Ms. Doherty reported that she will go before the Finance Committee on March 10 at 7 p.m. to present the budget. Mr. Lincoln said he'd attend the presentation on behalf of the COA.
- **COA Report for FY15 Town Report:** Ms. Doherty presented a written description of the Lunenburg COA to the board to go into the town's annual report. Ms. Lincoln motioned to accept the document, Ms. Dwyer seconded, motion carried unanimously.
- **Property Tax Work-Off Committee:** Ms. Doherty reported that there are still two more applications to be considered for the tax work-off program. The Property Tax Work-Off Committee has decided that next year's applications for the program will go out later in order to consider current year tax return statements. Ms. Doherty also announced that she requested someone from Human Resources be added to the committee.
- **RUOK Program/Grant:** Ms. Doherty reported that she's still waiting on the status of the grant, but is confident it will be awarded.
- **Fitchburg State University Community Read:** On Feb. 16 at 2 p.m., the Eagle House will host a discussion on the book *I Am Malala* by Malala Yousafzai. The Eagle House Book Club will provide refreshments. The Community Read is a collaborative effort of the Eagle House, the Lunenburg Public Library, and FSU. In March, in honor of Women's History Month, a documentary on the book will be shown at the library.
- **Capital Plan:** On behalf of the COA, the DPW requested the exterior of the Eagle House be painted. Ms. Doherty reported that the Capital Planning Committee denied the sole request.

- **Eagle Scout Project:** Ms. Doherty reported that she spoke with Lucas Marshall and suggested raised garden beds for a project at the Eagle House.
- **Eagle House Recreation Area:** The outdoor recreation area is covered with snow, nothing to report.
- **Current Events:** The Popcorn Brainstorm on Jan. 25 brought in suggestions from various Eagle House regulars such as, a talent show, a play, a place for people to practice their musical performances, game tournaments, i.e., Trivial Pursuit, Scrabble, ping pong ,etc.

Mr. Lincoln brought up the Uptown Stroll, which should serve as a type of open house for four town organizations including the Lunenburg Public Library, Boys and Girls Club, Historical Society, and the Eagle House. Each board will need to submit their approval of the stroll. Mr. Lincoln suggested putting all involved on the next meeting agenda. A tentative date of Saturday, May 21 from 10 a.m. to 3 p.m. was discussed. Ms. Dwyer said she'd talk to the Boys and Girls Club, Ms. Grant said she'd consult the library, and Mr. Lincoln said the Historical Society is already on board. Ms. Doherty suggested contacting the Lion's Club to cook hot dogs and hamburgers at the Eagle House. Mr. Lincoln mentioned supplying those who attend with a passport type ticket that can be stamped at each stop made. The tickets could then be collected for a raffle.

Upcoming programs at the Eagle House include a possible antiques appraisal by the Harley House at the end of April, and a Tiny House presentation on a Wednesday night sometime in May.

Ms. Lincoln suggested a celebratory showing of the movie Brooklyn, in which Ms. DiGiacomo's grandson plays a role.

Ms. Doherty mentioned that she has been trying to get a hold of an elder agency in Lunenburg, Nova Scotia to conduct a "Letters From Lunenburg" program at the Eagle House. Mr. Lincoln suggested organizing a bus trip in the future.

- **COA Term Limits:** Five COA members' terms are up in 2016. Ms. Doherty consulted the Office of the Board of Selectmen, but the deadline to be reappointed is unknown. Those who want to be reappointed must first seek approval from the COA, and then fill out a reappointment form to submit to the Selectmen's office.

NOTICES & COMMUNICATIONS: Ms. Lincoln contacted Selectman Tom Alonzo to ask if Selectman Phyllis Luck is a liaison to the COA, but Mr. Alonzo said the Selectmen have no official liaison for the COA. Ms. Lincoln said she thought it would be nice to have someone from the Selectmen to represent the COA.

Ms. Doherty reported that the flat screen television that Bob Upton left to the Eagle House has been installed in the big room.

BOARD COMMENT: Mr. Guenard asked about volunteers painting the exterior of the Eagle House. Ms. Doherty replied that the service would have to be approved by the DPW director.

PUBLIC COMMENT: None

ADJOURNMENT: At 10:32 a.m. Ms. DiGiacomo moved to adjourn the meeting, Ms. Dwyer seconded. On vote, motion carried unanimously.

NEXT MEETING: Tuesday, March 8, 2016

Respectfully Submitted

Amanda Koeck